Whittington Parish Council

**DRAFT Minutes** **Parish Council Meeting** **Monday 17th March 2025 at 7.00pm**

*Preceded by a Public Meeting at 6.45pm* in Whittington Village Hall

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [clerk@whittington-pc.gov.uk](mailto:clerk@whittington-pc.gov.uk)

Agenda & Minutes of meetings available on the noticeboards, by request from the Clerk and at <https://www.whittington-pc.gov.uk/> Audit details by request and [whittington-pc.gov.uk/other-documents/](https://www.whittington-pc.gov.uk/other-documents/)

3 members of public present at the Public or Parish Council meeting: Items discussed – Street parking, particularly opposite The Maltings blocking line of sight when exiting the estate; VE Day 8th May Village Hall Committee to 0rganise a “Pie night” on Saturday 10th May, Cllrs agreed to an S137 donation raffle prize voucher; Weekend working party required for railings painting, Cllr Hall to purchase equipment.

Present at the Parish Council meeting were Cllrs Colin Hall, Malcolm Fell, David Hutton, Janet Preston, Ray Woollard, City Cllr Ross Hunter and the Clerk, Gillian Newton.

1. No apologies for absence were received.
2. Minutes of the Parish Council meeting held on Monday 20th January 2025 were read and agreed as a true record and signed by Cllr Hall.
3. Clerk’s report – Clerks&Councils Direct newsletter <https://www.clerksandcouncilsdirect.co.uk/>
4. **PACT** No crimes reported during December or January.

Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley Rural Areas. <https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is surprises:splashes:printers

1. **Finance**

a) Financial Regulations for 2025 forwarded to Cllrs in readiness for Annual Parish Council Meeting.

b) Cllr Woollard signatory mandate to be completed, signed by 2 current signatories and minutes sent when returning the mandate at the next meeting.

c) Quarterly Direct debit PAYE HMRC £87.40 20/1/25 agreed by Cllrs.

d) Annual Shooting Rights BACS received 3/2/25 £200.00

e) Annual Grazing Rights lodged at bank 28/2/25 £50.00

f) Monthly D/D Easy Websites Ltd £36.96 agreed by Cllrs.

g) CHEQUE 720 £50.00 Colin Hall S137 voucher for use of electricity for Christmas tree agreed by Cllrs

h) CHEQUE 721 £36.00 Christian Douglass Accountants LTD provision of payroll services agreed by Cllrs

i) CHEQUE 722 £70.74 Colin Hall for batteries for defibrillator unit agreed by Cllrs

j) CHEQUE 723 £26.80 Clerk’s expenses postage stamps agreed by Cllrs

**Additional to agenda**

k) CHEQUE 724 £76.20 Ray Woollard for repair of 2 village benches at Sellet corner and in the Church yard agreed by Cllrs

l) CHEQUE 725 £71.40 Colin Hall for strimmer service agreed by Cllrs

Current account sheet 15/02/25 £13,250.78 Bonus Saver Account sheet 15/02/25 £148.29

1. **Planning**

a) 24/00600/FUL Demolition of existing agricultural building and erection of an agricultural livestock building and 24/00599/FUL Erection of an agricultural livestock building for Mr David Airey, West Hall, West Hall Lane, Whittington, LA6 2PO Amendments submitted 19/2/25. **Permitted**

b) 24/01181/LB **Awaiting decision** & 24/00871/LB **Permitted** Listed building application for the replacement of existing timber windows with new hardwood slimline double glazed windows for Mr Mackereth, Whittington Farm, Main Street, LA6 2NX PC comments submitted 21/2/25

c) 24/01308/RCN Removal of condition 3 on planning application 01/78/922 relating to occupancy by an agricultural worker for Mrs Christina Altham, Mill Bank, Mill Lane, Whittington, LA6 2DG **Awaiting decision**

d) 24/00842/FUL Installation of a sewage treatment plant for The Trustees of R.C.North Dec’d, Lune View, Docker Lane, Newton, LA6 2PA Amendments submitted 11/12/24 - revised location plan. **Awaiting decision**

e) 25/00057/AD Agricultural Determination for construction of an agricultural access track for Mr E Mackereth, Whittington Farm, Main Street, Whittington, LA6 2NX Prior approval required **Awaiting decision**

f) 25/00045/FUL Erection of a single storey rear extension, replacement of existing glazed roof with slate roof, installation of replacement rooflights for Mr C and Mrs M Cannon, Keerside Farm, Arkholme, LA6 1AP **Awaiting decision**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

1. NALC Consultation “Strengthening the standards and conduct framework for local authorities in England”
2. **Lancaster City Council**
3. Guide to personal safety for local councillors
4. Lancaster City and Town Parish Housing Survey
5. Lancaster City Gypsy and Traveller Accommodation Assessment Town and Parish Councillor Engagement
6. City Cllr Hunter reported discussions at recent City Council meetings: Lancaster District Map identifying areas for future housing; City Council has set their budget; Eden Project, Skerton School development and The Canal Quarter are developments currently underway; Unitary Authority.
7. **Lancashire County Council**
8. Consumer Alerts for February circulated electronically and displayed on noticeboards
9. Better Working Between Lancashire County, Parish and Town Councils – Charter 2024.
10. Safe Trader Scheme poster, circulated electronically and on the noticeboards
11. Traffic issues

<https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/report-it-on-the-go/>

Rumble strips; Concealed entrance signs; Perceived speeding through village; Footpaths. Replies from HighwaysDistrictTeam Ref: 85689; **SpIDs** – Policy and Procedures, Assessment criteria for approval of SpID sign mounting plate locations.

Cllr Preston received reply to recent Email: Perceived speeding - A seven day survey to be undertaken shortly with conclusions to Cllr Preston in May; SpIDs – recommended for 6 months only, possible to swap with another village, PC to fund purchase if found suitable for the village (following survey); Red rumble strips, LCC advise do not require updating, City Cllr Hunter to seek more information;

1. Electronic communication update. Contact 3 villages Email [wagtailnews@gmail.com](mailto:wagtailnews@gmail.com) Subscribe to WhittingtonNews online blog, send contact details to [whittingtonparish@gmail.com](mailto:whittingtonparish@gmail.com)
2. Defibrillator unit back online, registered to Philip Steel for maintenance.
3. Business from Councillors
4. Cllr Fell organised a small working party to repair Lune Valley Ramble, invoice for gravel in due course.
5. Cllr Fell continuing to discuss the footpath from near the Village Hall to the Church. David Goody, PROW Public Rights of Way officer included in the discussion.
6. Cllrs Fell & Woollard concerned about Holme Lane flooding, and by association planning application 24/00842/FUL Installation of a sewage treatment plant, Lune View, Docker Lane, Newton. Clerk to contact LCC Highways, LCC planning & Mr.Maxwell-Scott.
7. Cllr Fell concerned that Coneygarth Lane will require maintenance.
8. Cllr Woollard reported burglary of heating oil from a neighbour recently. Reminder to Parishioners to be vigilant, especially outbuildings and property around residences.
9. Cllr Woollard requested information on the pebbles near the bus shelter.
10. Cllr Hall reported the fascia on the bus shelter required repairing or replacing in the near future.

Date of next meeting **Monday 19th May** in Whittington Village Hall at **6.30pm**

**This meeting is the Parish Assembly, the Annual Parish Council Meeting and a Parish Council Meeting**

Dates of 2025 meetings on the third Monday of alternate months 7.00pm start

Preceded by a public meeting at 6.45pm

21st July; 15th September and 17th November

Cheques signed this month by Cllrs Hutton & Preston

720 £50.00 Colin Hall **S137** voucher for use of electricity for Christmas tree

721 £36.00 Christian Douglass Accountants LTD provision of payroll services

722 £70.74 batteries for defibrillator unit

723 £26.80 Clerk’s expenses postage stamps

724 £76.20 Ray Woollard for benches repair

725 £71.42 Colin Hall Strimmer service